

Natural Resources Conservation Service

**WEST VIRGINIA  
DEPM BUSINESS PLAN  
FY- 2006**

**Provide assistance to the State Conservationist in identifying the needs of NRCS customers with disabilities.**

**Internal and External**

Goal 1: Develop and maintain contact with other DEPM's , National, State and local groups to increase awareness of persons with disabilities.

<b><u>ACTION</u></b>	<b><u>WHEN</u></b>	<b><u>RESPONSIBLY</u></b>
1. Serve as an advisor to the State conservationist, the West Virginia Civil Rights Committee and NRCS Employees.	FY-2006	M. Kerr
2. Coordinate and observe Disability Awareness Month In West Virginia with NRCS Employees and NHQ	October	M. Kerr
3. Increase awareness of Various disabilities to West Virginia NRCS staff Through email and direct Contact.	FY-2006	M. Kerr
4. Attend Civil Rights Committee meetings and Present disability information At an area staff meeting.	FY-2006	M. Kerr
5. Distribute Accessibility Sticks to each field office To insure proper wheel Chair accessibility.	FY-2006	M. Kerr

**Goal II: Establish contacts with state and national disability organizations and coordinate NRCS disability activities in West Virginia.**

<b><u>ACTION</u></b>	<b><u>WHEN</u></b>	<b><u>RESPONSIBLIITY</u></b>
1. Attend and represent WV at national Conferences.	FY-2006	M. Kerr
2. Participate in WV, Paths conference. Charleston, WV.	Feb.-2006	M. Kerr
3. Maintain contacts With the WV AgrAbility project	FY-2006	M. Kerr
4. Utilize information From WV Assistive Technology Systems	FY-2006	M. Kerr
5. Participate and exhibit At the disability Mentoring Day, Princeton, WV	October FY-2006	M. Kerr
6. Assist with Civil Rights reviews	FY-2006	M. Kerr/ C. Cole

**GOAL III: Promote employment of a person with disability in West Virginia.**

<b><u>ACTION</u></b>	<b><u>WHEN</u></b>	<b><u>RESPONSIBILTIY</u></b>
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| 1. Work with Human Resources to identify Positions that may be Filled with a person With a disability. | FY-2005 | M. Kerr/L. Sargent |
| 2. Work with Human Resources To send out SF-256 Forms to all employees For update.                     | FY-2005 | M. Kerr/L. Sargent |